

ENGINEER DESIGNED WORKSITE TRAFFIC CONTROL PLAN REVIEW

(ENGINEER OF RECORD REQUIRED WHEN THE FOLLOWING CONDITIONS ARE PRESENT)

The following conditions will require the preparation of an Engineer Designed Worksite Traffic Control Plan with Civil or Traffic stamp affixed:

- Multiple WATCH or CA MUTCD Typical Applications in one phase (4 or more)
- Thru traffic directed through Left Turn Signal Phasing or restrictions of Protected Only Left Turn or Right Turn Phasing
- Full or Directional closure of a Boulevard I, Boulevard II, Avenue I, Avenue II, or Avenue III. Please visit Navigate LA at (<http://boemaps.eng.ci.la.ca.us/navigatela/>) to obtain the road classification.
- Shifting of traffic across Double Yellow Center Line on a Boulevard I, Boulevard II, Avenue I, Avenue II, or Avenue III. Please visit Navigate LA (<http://boemaps.eng.ci.la.ca.us/navigatela/>) to obtain the road classification.
- Where engineering judgement dictates that the complicated nature of the traffic control requires establishment of Engineer of Record for the design.

Prepare an Engineer Designed Worksite Traffic Control Plan with the following guidelines:

- The applicant is required to obtain an Engineer of Record stamp with wet signature once the plan review is finalized. Note: It is not required on initial submittal.
- Traffic Control design shall be in compliance with the Latest Edition of the MUTCD Part 6 –Temporary Traffic Control and/or the Latest Edition of the WATCH Book. For Engineer Designed plans WATCH and /or MUTCD typical applications are not required to be listed on the plan.
- WTCP shall be to scale (1" to 40') on 24"x36" Full Size Plan once Engineer of Record has stamped and is ready for acceptance signature.

- If the project requires implementation of multiple phases, the applicant shall present one phase per sheet.
- Submit the traffic control plan through our website at (ladot.lacity.org) and follow the instructions for Citywide Temporary Traffic Control Plan Review.
- Upload the traffic control plan, cover letter, copy of permit application, and construction plan in PDF format through email: ladot.cttc@lacity.org (see document requirements below)

Requirements for Temporary Traffic Control Plans Submitted for Review:

- 1) Cover letter on company letterhead, listing contact information, job location, approximate start date and duration of work (for each Phase if applicable), City Agency Permit Reference number, Company project number, and a brief description of project work. [Click Here for Sample of Cover Letter](#)
- 2) Worksite Traffic Control Plan (Conceptual) showing the following: [Click Here for Sample of Plan](#)
 - a) Existing conditions of the worksite and roadway showing striping, lane widths, intersection & driveway locations, and signalization or Right-of-Way assignment controls. (field verification of existing conditions is required – may include photos).
 - b) Identify any major businesses and/or entities around the proposed work areas, such as schools, hospitals, stadiums, commercial centers, etc.
 - c) Obtain an Engineer of Record stamp with wet signature once the plan review is finalized.
- 3) Copy of appropriate City Agency Permit Application or Permit if already issued. [Click Here for Sample of Permit Application](#)
- 4) Construction Plan (optional) showing dimensions to property lines or other pertinent reference points. [Click Here for Sample of Construction Plan](#)

