

ATSAC TOUR REQUEST FORM

AUTOMATED TRAFFIC SURVEILLANCE AND CONTROL (ATSAC) TOUR REQUEST FORM

The ATSAC Center is the Los Angeles Department of Transportation's Traffic Management Center and is responsible for managing the City's extensive transportation network. The ATSAC Center is operational Monday-Friday from 6 a.m. to 7 p.m. and is located inside City Hall East at 200 North Main Street, P4 Level. If you would like to visit the ATSAC Center, please review the following and fill out the appropriate information.

TOUR INFORMATION

Since the ATSAC Center is a fully operational TMC, all requests for tours must be received at least one month in advance of your first preferred tour date and can be subject to cancellation and/or change. Upon approval, an email confirmation will be sent.

Tour Hours

Tuesday through Thursday from 10AM-3PM

Group Size

Groups must consist of at least 3 people and may not exceed 25 people.

Security

All guests will be required to show valid I.D. upon entering the building.

GROUP INFORMATION

Date (filled out form): _____

Contact Person _____
Last First Middle Initial

Institution/Affiliation _____ Position _____

E-Mail Address _____ Phone _____

Group Size _____

Provide four possible dates and times in order of preference. Tours last approximately 30-40 minutes.

1. _____
2. _____
3. _____
4. _____

SPECIAL ACCOMMODATIONS OR COMMENTS

(Wheelchair accessibility, foreign languages, schedule outside tour hours, etc.)

E-MAIL COMPLETED FORMS TO

Jeffrey Xu – jeffrey.xu@lacity.org

CANCELLATIONS

If you need to cancel a tour, you must do so 24 hours in advance. To cancel via e-mail, send e-mail to jeffrey.xu@lacity.org, or call [\(213-972-5040\)](tel:213-972-5040) and leave a detailed voice message.