

ORDINANCE NO. 180542

An ordinance adding a new Section 19.15 to the Los Angeles Municipal Code relative to application fees to be paid to the Department of Transportation for the review and assessment of traffic study reports, condition clearance and permit issuance activities related to obtaining any environmental clearance for private development projects within the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Subdivision 6 of Subsection A of section 19.05 of the Los Angeles Municipal code is hereby repealed and Subdivisions 7, 8 and 9 thereof, are redesignated as Subdivisions 6, 7 and 8 respectively.

Sec. 2. A new Section 19.15 is added to the Los Angeles Municipal Code to read as follows:

**Sec. 19.15. DEPARTMENT OF TRANSPORTATION TRAFFIC STUDY
REVIEW, CONDITION CLEARANCE AND PERMIT ISSUANCE FEES**

(a) The following specific fees shall be paid to the Department of Transportation for the preparation and processing of traffic reports, clearance of conditions and permit sign offs in connection with obtaining any environmental clearance and/or permit issuance related tasks.

(1)	Initial Site Assessment Form (ISAF) Issuance.....	\$ 434
(2)	Traffic Study MOU	\$1,143
(3)	Traffic Study Reviews (note 1).....	\$7,396
(4)	Site plan Reviews	\$1,789
(5)	Project Condition Clearance (note 2).....	\$ 256
(6)	Driveway Permit Sign-Offs.....	\$ 508
(7)	Building Permit Sign-Offs.....	\$ 354
(8)	Subdivision Reports.....	\$ 197
(9)	Dedication & Widening Waivers	\$ 764
(10)	Street Vacation Requests	\$1,910

Note 1: \$7,396 for the first 10 study intersections plus \$400 per each additional study intersection, not to exceed a total of \$25,000.

Note 2: \$256 for the first 3 condition clearances plus \$200 for each additional condition clearance.

(b) TRANSPORTATION REVIEW FEE FUND

A Transportation Review Fee Fund is hereby established into which two percent (2%) of the fees collected pursuant to this Section shall be

deposited. This fund shall be used exclusively by the Department of Transportation to provide funding for the continual enhancement of development review-related information technology systems, including procurement costs associated with equipment, materials and consulting services. Except as provided herein, all fees collected pursuant to this Section shall be credited to the General Fund.

(c) METHODS OF ADJUSTMENT OF FEES


The Department of Transportation shall provide an annual review of the fees established pursuant to this Section, and shall submit recommendations for changes in these fees for special services to the Council, as follows:

- (1)** By May 1st of each odd numbered year, the Department shall provide a comprehensive study of fees for services, and shall provide a report and proposed draft ordinance to the Mayor and the City Council detailing any requested changes in the fees for any special services enumerated in this Section. The comprehensive study shall include: 1) measurement of the average salary increase in effect for all Transportation Planning (TP) staff members from the previous calendar year; 2) measurement of changes in material, equipment and contract costs related to any and all fee-for-service items; 3) adjustment of any changes required in the amount of personnel time necessary to complete any service tasks; and 4) current indirect costs for labor provided by the City's Cost Allocation Plan. Cost figures shall be compared to the current baseline established for each fee. Recommended fee changes shall be rounded to the nearest whole dollar. The recommended fee changes shall be requested to take effect beginning July 1st of the reporting year.
- (2)** By May 1st of each even numbered year, the Department shall provide a proposal for the adjustment of fees for services, and shall provide a report and proposed draft ordinance to the Mayor and the City Council detailing any requested changes in the fees for any service enumerated in this Section. The adjustment shall include a measurement of the average salary increase in effect for all TP staff members from the previous calendar year. Current indirect costs for labor from the City's Cost Allocation Plan shall also be included as part of the adjustment and assessment report. Cost figures shall be compared to the current baseline established for each fee. Recommended fee changes shall be rounded to the nearest whole dollar. The recommended fee changes shall be requested to take effect beginning July 1st of the reporting year.


Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of FEB 10 2009.

KAREN E. KALFAYAN, City Clerk

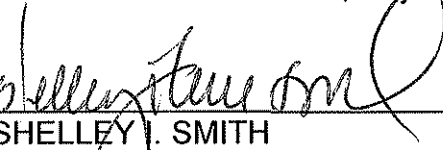
By  Deputy

Approved FEB 18 2009

 Mayor

Approved as to Form and Legality

ROCKARD J. DELGADILLO, City Attorney

By 
SHELLEY J. SMITH
Assistant City Attorney

Date 10/21/08

File No. CF 08-2268